

**GOVERNMENT OF MANIPUR**  
**DIRECTORATE OF HANDLOOMS & TEXTILES**

**N O T I C E**  
Imphal, the 27<sup>th</sup> March, 2021

No. Estt-21/H&T/2018: In pursuance of Government letter No. HL-1010/12/2021-TCI-T,C&I dated 26-03-2021 for recruitment of different posts on Direct Recruitment Basis in the Directorate of Handlooms & Textiles, Government of Manipur, online applications are invited from the interested candidates for appointment of the following posts on temporary basis through sponsorship of the Employment Exchange concerned.

**2.0:** Detailed of the posts, Pay Scale, No. of posts and reservation, etc are given hereunder:

Sr.	Name of the post	Pay Scale (ROP 2010)	No. of post	UR	ST	SC	OBC (M)	OBC (MP)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1	Instructor(Brass & Bell Metal)	5200-20200 GP 2400	1	1	-	-	-	-
2	Supervisor (Carpet)	5200-20200 GP 2400	1	1	-	-	-	-
3	Skilled Artisan/Dem (Doll & Toys)	5200-20200 GP 1800 (GP 1900 for Matriculate)	1	1	-	-	-	-
4	Skilled Artisan/ Dem (Pina)	5200-20200 GP 1800 (GP 1900 for Matriculate)	1	1	-	-	-	-
5	Skilled Artisan/Dem (Wood Carving)	5200-20200 GP 1800 (GP 1900 for Matriculate)	1	1	-	-	-	-
6	Skilled Artisan/Dem(Ba mboo & Cane)	5200-20200 GP 1800 (GP 1900 for Matriculate)	2	2	-	-	-	-
7	Grade-IV/ Peon/ Chowkidar/MTS	4440-7440 GP 1300	9	6	2	-	1	-
8	Stenographer/ Personal Assistant/Steno-Typists Grade-III	5200-20200 GP 1900	1	1	-	-	-	-
9	LDC	5200-20200 GP 2000	7	4	2	-	1	-
10	Driver(Light)	5200-20200 GP 1900	1	1	-	-	-	-
	<b>Total</b>		<b>25</b>	<b>19</b>	<b>4</b>	<b>-</b>	<b>2</b>	<b>-</b>

**3.0: Essential Qualification and Age:**

Sr.	Name of post	Qualification	Age
1	Instructor (Brass & Bell Metal)	(1) Matriculate/HSLC or its equivalent from a recognized University/Board (2) Trained in Foundry and Brass & Bell Metal from a recognized Institution.	30 years and below (Upper age limit is relaxable for Govt. servant appointed)

*[Handwritten Signature]*  
27/3/21

Sr.	Name of post	Qualification	Age
		(3) Preference will be given to those have at least 2(two) years' experience in the line. <b>Desirable:</b> Knowledge of Hindi & Manipuri.	under the Govt. of Manipur to the extent of the period of continuous service put in the post/service and by 5 years for SC/ST candidates and a Govt. Servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST candidates)
2	Supervisor (Carpet)	(1) Matriculate/HSLC or its equivalent from a recognized University/Board. (2) Diploma course in concerned trade from a recognized Institute. (3) At least one year experience in the trade from a recognized Institute. <b>Desirable :</b> Knowledge of Hindi & Manipuri	
3	Skilled Artisan/ Dem (Doll & Toys)	Matriculate/HSLC or its equivalent from a recognized University/Board and passed Artisan course in the trade concerned from a recognized Institute OR Passed Class-VIII from a recognized Institute and passed Artisan course in the trade concerned from a recognized Institute and having experience for 5(five) years in the concerned trade from a recognized Institute. <b>Desirable :</b> Knowledge of Hindi & Manipuri	
4	Skilled Artisan/ Dem (Pina)	Matriculate/HSLC or its equivalent from a recognized University/Board and passed Artisan course in the trade concerned from a recognized Institute OR Passed Class-VIII from a recognized Institute and passed Artisan course in the trade concerned from a recognized Institute and having experience for 5(five) years in the concerned trade from a recognized Institute. <b>Desirable :</b> Knowledge of Hindi & Manipuri	
5	Skilled Artisan/ Dem(Wood Carving)	1)Matriculate/HSLC or its equivalent from a recognized University/Board and passed Artisan course in the trade concerned from a recognized Institute OR Passed Class-VIII from a recognized Institute and passed Artisan course in the trade concerned from a recognized Institute and having experience for 5(five) years in the concerned trade from a recognized Institute. <b>Desirable :</b> Knowledge of Hindi & Manipuri	
6	Skilled Artisan/ Dem(B&C)	Matriculate/HSLC or its equivalent from a recognized University/Board and passed Artisan course in the trade concerned from a recognized Institute	

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22/3/21

Sr.	Name of post	Qualification	Age
		OR Passed Class-VIII from a recognized Institute and passed Artisan course in the trade concerned from a recognized Institute and having experience for 5(five) years in the concerned trade from a recognized Institute. Desirable : Knowledge of Hindi & Manipuri	
7	Grade-IV/ Peon/ Chowkidar/ MTS	H.S.L.C./ Equivalent <b>Desirable:</b> 1) Knowledge of Hindi 2) Good Physique 3) Knowledge of cyclostyles	
8	Stenographer/ Personal Assistant/ Steno-Typists Grade-III	(1)Matriculate or its equivalent of a recognized University /Board with speed below 80 words per minute and not below 65 words per minute in shorthand (English) and a speed not less than 30 words per minute in typing (English) (Relaxable for SC/ST candidates upto 60 words per minute in shorthand and 25 words per minute in typing).  (2) Educational or other qualification relaxable in respect of Physically handicapped persons according to Govt., instruction issued from time to time.	30 years and below(Upper age limit is relaxable by 5 years for SC/ST candidates, Government servants, Ex-Servicemen/ Retrenched personnel according to Government's instruction)
9	LDC	1. Graduate who have completed a Course on Computer Concepts (CCC)DOS + Windows + MS Office + Multimedia + Internet) of a Central/State recognized Institute. 2. Candidates for direct recruitment should come through the Employment Exchanges and qualify in the recruitment examination to be held by the Department.	Minimum:18 years. Maximum:38 years (Upper age limit is relaxable for Govt. servants under the Government of Manipur and by 5 years for SC/STwith facility admissible to a Government servant in addition)
10	Driver	i) Class-X pass/Matriculate/HSLC/Equivalent from a recognized Board/Institution.  ii) Driving experience for 3(three) years possessing requisite driving licence.	Minimum:21 years. Maximum:38 years (Upper age limit is relaxable for Government servants and by 5 years for SC/ST and 3 years for OBC)

4.0: Mode of Selection: Through Written Examination.

*Jee*  
27/12/21



**5.0:** Examination Scheme/Module: Examination Scheme or Module and syllabus shall be uploaded on the official website [www.dhtmanipur.mn.gov.in](http://www.dhtmanipur.mn.gov.in) and [www.dhtmanipur.com](http://www.dhtmanipur.com)

**6.0:** Tentative Timeline for Recruitment of the above posts:

1.	Date of notification	27-03-2021
2.	Date of requisition from Employment Exchange	27-03-2021
3.	Date from which online application will be available	03-04-2021
4.	Last date of requisition from Employment Exchange	16-04-2021
5.	Last date for submission of online application form	20-04-2021
6.	Date of Issue of Admit Card	24-04-2021
7.	Date of Written Examination	Will be notified later
8.	Date of driving test for the post of Driver	

**7.0:** Application Form and required documents:

Interested candidates can download the **Application Form** from website [www.dhtmanipur.mn.gov.in](http://www.dhtmanipur.mn.gov.in) and [www.dhtmanipur.com](http://www.dhtmanipur.com) along with check list of documents for submission.

**8.0: Application Fee:** Following Application Fee will be required:

1. Posts of Sr.No. 1 to 6 and 8 to 10 above : Rs.500/- (Rs.250/- for SC/ST)
2. Posts of Sr. No. 7 above : Rs.200/- (Rs.100/- for SC/ST)

Detailed of bank account will available along with the application form

Sd/-

Director of Handlooms & Textiles,  
Manipur

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Memo No. Estt-21/H&T/2018:

Imphal, the 27<sup>th</sup> March, 2021

Copy to:

1. The PPS to Hon'ble Minister (Textiles, Commerce & Industry), Manipur
2. The Commissioner (Textiles, Commerce & Industry), Govt. of Manipur
3. The Director of Information & Public Relations, Manipur with request to publish in 3 (three) leading local dailies on payment basis for single insertion.
4. All the Head of Offices, DHTOs, MTPI, Design Extension Centre and PASC
5. All the Assistant News Editor DDK/AIR, Imphal for news item
6. All the Editors of local TV Channels/Dailies for news items
7. Notice Boards

(E. Jeeten Singh)

Deputy Director/HOO

Directorate of Handlooms & Textiles,  
Manipur

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